

# 2017 Lawrenceville Independence Day Celebration Food Vendor Application



Greetings!

We are interested in collecting information from businesses who would like to participate as a food vendor in the Annual Independence Day Celebration.

On the back of this letter is a form to fill-out to give us a sense on what you can provide. Our Lawrenceville Fireworks Committee will review this information collected by all applicants and determine who will be the best fit for our annual celebration.

**Before you fill out the application, please take a moment to review the information below, thus allowing for a more complete application. Applications will be accepted up until 4/3/2017 and can be mailed to Lawrenceville United at 4839 Butler Street, Pittsburgh, PA 15201 or emailed to Dave@LUnited.org.**

- The Annual Independence Day Celebration takes place on the Saturday either before or after July 4<sup>th</sup>. This year, it will be on July 1, 2017.
- The day starts at 11a and continues through the fireworks event at approximately 9:30pm.
- Over 3,000 people attend the event
- Vendor spots come in 2 sizes:
  - Large – \$300.00
    - We typically have 2 large vendors. These vendors serve the majority of the food and beverages to the attendees.
    - Food typically consists of hamburgers, hot dogs, pulled pork, etc.
  - Small – \$150.00
    - These vendors are more for specific food types, i.e. dessert, taco, pizza.
- NO vendors are allowed to sell water until notified by Lawrenceville United.
- Vendors must notify the Lawrenceville Fireworks Committee immediately upon any changes, especially menu additions.
- Vendors are asked to provide some kind of vegetarian option where applicable.
- Vendors must supply ALL of their needed equipment and staff, including tents and paper products.
  - 1-2 tables can be provided if arranged in advance.
- Vendors may continue to sell after sunset ONLY if they bring lights for their area.
- Vendor set-up begins at 8a. If you need access to the park prior, please let Lawrenceville United know.

Any questions? Call Lawrenceville United at 412.802.7220.

Please mail application to Lawrenceville United: 4839 Butler Street, Pittsburgh, PA 15201

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If you need more space for any part of this application, please attached an additional sheet of paper with the information. Applications will be accepted up until 4/3/2017 and can be mailed to Lawrenceville United at 4839 Butler Street, Pittsburgh, PA 15201 or emailed to Dave@LUnited.org.

<b>Business Name:</b>		
<b>Contact Name:</b>		
<b>Address:</b>		
<b>Phone:</b>		
<b>Email:</b>		
<b>VENDOR TABLE SIZE:</b>		
	Small	\$150.00 fee
	Large	\$300.00 fee
<b>VENDOR EQUIPMENT: <i>please list all items you plan to bring, including grills and soda coolers.</i></b>		
Grill		
Electric hook up		
Cooler		
Tables		
<b>NUMBER OF STAFF ONSITE FOR OPERATION:</b>		
<b>NUMBER OF VEHICLES THAT YOU WILL NEED TO ACCESS DURING THE EVENT:</b>		
<b>DO YOU NEED ACCESS TO ELECTRICITY?</b>	<b>YES</b>	<b>NO</b>
<b>DO YOU PLAN TO HAVE LIGHTING AND OPERATE AFTER DARK?</b>	<b>YES</b>	<b>No</b>
<b>PLANNED MENU ITEMS:</b>		
<b>Special Instructions:</b>		

*Please list any additional needs, like table requests, or anything else not covered with the application. We cannot guarantee the needs will be met, but we will accommodate you as best as possible.*

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